

**MINUTES  
REGULAR MEETING  
CITY COUNCIL  
CITY OF MAUMELLE  
JULY 19, 2021  
6:00 PM  
CITY HALL**

Mayor Norris called the meeting to order at 6:00 p.m. with seven Council Members present. Council Member Saunders was not in attendance.

Council Member Gardner gave the Invocation and led the Pledge of Allegiance.

**SPECIAL GUEST AND ANNOUNCEMENTS**

Mayor Norris recognized Christie Grant as the January 2021 Employee of the Month and proclaimed July 23, 2021 as Christie Grant Day in the City of Maumelle. Grant began her career with the city in 2013 and now serves as the Front Desk Receptionist. Grant continues to work diligently by assisting residents and visitors with questions, concerns, and issues.

**APPROVAL OF MINUTES- JULY 06, 2021**

Council Member Williams motioned to accept the minutes as submitted. Council Member Gardner seconded the motion, the motion passed by all in attendance.

**PUBLIC COMMENT**

Bob Osborne, 11511 Crystal Bay Circle, asked the council to seek other options to relocate the Entergy poles.

Laurie Osborne, 11511 Crystal Bay Circle, spoke about the lack of road signs and the importance of clear identification of the dangerous road.

Jayne Bathke, 11525 Crystal Bay Circle, spoke about the road condition. Bathke urged the council to put out signage, and to add more construction cones/fencing.

Janet Watkins, 11400 Crystal Hill Road, Watkins stressed the danger of the road and urged the council to find a solution.

**FINANCIAL STATEMENT REVIEW**

Liz Mathis, Director of Finance, reviewed the June financials. Mathis discussed the General Fund Revenues, General Fund Expenditures, General Fund Balance, Street Fund, Sanitation Fund, Police & Fire Fund, and a sales tax comparison report. Mathis stated that the Annual Comprehensive Financial Report for 2018 is near complete.

Council Member Mosley asked Mathis about the next step in the 2018 Annual Financial Report.

Liz Mathis stated that she is finishing the financial report, which is a section of the Annual Comprehensive Financial Report. The financial report will be submitted to auditors for review to ensure everything is presented correctly.

Council Member Mosley asked Mathis to host a Financial Report Workshop for the council members.

Liz Mathis and the council came to a consensus to conduct the workshop on August 3, 2021 at 6pm.

With no further discussion, Council Member Holt made a motion to accept the June financials. Council Member Shinn seconded the motion, the motion passed by all in attendance.

**PROCEDURAL MOTION**

Council Member Tierney made a motion to have all ordinances and resolutions read by title only. Council Member Williams seconded the motion, the motion passed by all in attendance.

**ORDINANCE 1035 ACCEPTING DEDICATION OF STREETS & DRAINAGE**

With no objections, Mayor Norris called for the third reading of Ordinance 1035, an ordinance accepting dedication of certain streets and drainage for the development known as Country Club of Arkansas Phase 24C. The City Clerk gave the reading.

Council Member Williams motioned to adopt Ordinance 1035. Council Member Holt seconded the motion, the motion passed by all in attendance.

**ORDINANCE 1036 ESTABLISH RIGHTS-OF-WAY STANDARDS**

With no objections, Mayor Norris called for the second reading of Ordinance 1036, an ordinance to establish standards and specifications to administer and regulate the Right-Of-Way in the public interests, and to provide for the issuance and regulation of Right-Of-Way permits. The City Clerk gave the reading.

With no further discussion, Ordinance 1036 will be on third reading at the next City Council meeting.

**RESOLUTION 2021-18 AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH ENTERGY**

Mayor Norris entertained a motion to amend the agenda to allow Resolution 2021-18 to be added to new business.

Council Member Tierney motioned to amend the agenda. Council Member Mazzoni seconded the motion, and the motion passed by all in attendance.

With no objections, Mayor Norris called for the reading of Resolution 2021-18, approving an agreement to facilitate road widening between the City of Maumelle and Entergy Arkansas, LLC. The City Clerk gave the reading.

Mayor Norris prefaced that the city would obtain a letter of credit to cover the amount that is estimated to be owed. This would allow the relocation of the utility poles to start as soon as possible.

Council Member Gardner asked about the estimated costs and if the current proposed estimate is accurate. Gardner also asked that if the city does pay for the relocation, will it be a Street Fund expense.

Mayor Norris stated that the estimate covers 90% costs. Mayor Norris stated that it may be a project expense.

Attorney Krebs relayed that the estimate assumes it is a good faith estimate with no major cost changes.

Michael Johnson (Entergy), 108 Ponca Drive, stated that Entergy has operated in good faith and that the estimate is accurate as possible.

Council Member Tierney asked how soon the relocation could start.

Michael Johnson stated that the relocation can start within a week.

Council Member Mazzoni motioned to adopt Resolution 2021-18. Council Member Williams seconded the motion, the motion passed by all in attendance.

#### **CONSOLIDATION OF DEPARTMENTS**

Mayor Norris proposed that upon the retirement of the current Community and Economic Development Director, the department will be consolidated with the Mayor's office effective October 1.

Council Member Gardner made a motion to consolidate the Community and Economic Development Department with the Mayor's office effective October 1, 2021. Council Member Shinn seconded the motion, the motion passed by all in attendance.

#### **MAYOR'S COMMENTS**

Mayor Norris spoke about the Central Arkansas Greenways Program led by Metroplan. Mayor Norris recommended everyone to take the survey.

#### **COUNCIL MEMBER'S COMMENTS**

Council Member Holt thanked Mayor Norris and Attorney Krebs on their efforts with Entergy.

Council Member Mosley asked about police car costs and lease agreements.

#### **CITY ATTORNEY'S COMMENTS**

Attorney Krebs stated that the wage an hour trial that was set to begin the last week in July has been delayed and an order or continuance has been issued.

Attorney Krebs stated she drafted a response to the complaint that the council received.

**CITY CLERK'S COMMENTS**

Clerk Timmons notified everyone of a Planning Commission Vacancy and that resumes will be accepted until 4pm August 6, 2021.

**ADJOURNMENT**

Council Member Holt motioned to adjourn the city council meeting. Council Member Shinn seconded the motion, the motion passed by all in attendance.

Mayor Norris adjourned the meeting at 6:54 pm.

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CALEB NORRIS, MAYOR

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TINA TIMMONS, CITY CLERK/TREASURER

**APPROVED**  
AUGUST 2, 2021