

MAUMELLE CIVIL SERVICE COMMISSION
MEETING MINUTES
May 9, 2022

COMMISSIONERS PRESENT: Billy Herrington, Chairman
Harvey Durham, Secretary
John Wells, Commissioner
Sheila Sharp, Commissioner
Greg Northen, Commissioner

OTHERS PRESENT: Mayor Caleb Norris, City Attorney Melissa Krebs, Interim Fire Chief Scott Eaten, Police Chief Cory Pickard, HR Director Doreen Mattes.

Absent: : NONE

Chairman Herrington opened the meeting at 6:00 PM.

Public Comments: NONE

Old Business:

- Chairman Herrington ask for approval of Commission's meeting minutes for April 11, 2022. Commissioner Greg Northen moved to accept the minutes as written, seconded by Commissioner John Wells (Billy, Harvey, John, Sheila, Greg). Motion passed by 5 – 0 vote.
- Review and discussion and a possible vote on a draft proposed amendment to the City's Rules and Regulations Promotional Examination section, regarding promotional applicants permitted to inspect his/her examination in person at the HR Department. The Draft will have an internal department step before going to the HR Department.

Motion was made by Commissioner Greg Northen to accept the draft proposed amendment to the City's Rules and Regulations regarding promotional applicants permitted to inspect his/her examination in person at the HR Department. The Draft will have an internal department step before going to the HR Department. The motion was seconded by Commissioner Sheila Sharp. Motion passed by a 5 – 0 vote.

- Update on the Draft Ordinance to City Council modifying the Uniformed Employee Handbook to be consistent with this Civil Service Rule changes. The Draft Ordinance has been introduced to the City Council and is going through the process of being approved.

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New Business:

- Chief is requesting the approval to reinstate a former employee, to the Maumelle Police Department.
Motion was made by Commissioner Greg Northern to approve the reinstatement of a former employee to the Maumelle Police Department. The motion was seconded by Commissioner John Wells. Motion passed by a 5 - 0 vote.
- HR Director informed the Commission that the Police entry level testing for May has been canceled and the next testing will be in October.
- With no further business, Commissioner Herrington ask for a motion to move from Regular Session to Executive Session to conduct Promotional Oral Interview Questions. Commissioner John Wells made a motion to move to Executive Session. Motion was Second by Commissioner Sheila Sharp. The motion passed by a 5 – 0 vote at 6:11 PM.

With business completed in Executive Session a motion was made by Commissioner John Wells to move back to Regular Session. Seconded by Commissioner Greg Northern. The motion passed by a 5 - 0 vote at 6:47 PM.

With no further business Commissioner John Wells moved to adjourn the meeting, seconded by Commissioner Greg Northern. The motion to adjourn passed by a 5 - 0 vote at 6:48 PM.

The next regularly scheduled Commission meeting is scheduled for 6:00 PM, June 13, 2022.