

PROMOTIONAL EXAMS

MAUMELLE CIVIL SERVICE COMMISSION

2022 POLICE AND FIRE PROMOTIONAL EXAM DATES

- WRITTEN EXAMS: JANUARY 28, 2022
POLICE SERGEANT & POLICE LIEUTENANT
- WRITTEN EXAMS: JANUARY 28, 2022
FIRE LIEUTENANT, FIRE CAPTAIN & DIVISION CHIEF
- **POLICE PROMOTION POTENTIAL ASSESSMENT**
DUE – FEBRUARY 11, 2022 (Dates TBD by Police Chief)
- **FIRE ASSESSMENT CENTER**
DUE – FEBRUARY 22, 2022 (Dates TBD by Fire Chief)
- CIVIL SERVICE ORAL INTERVIEWS:
FEBRUARY 7, 2022–
POLICE SERGEANT & POLICE LIEUTENANT

- FEBRUARY 28, 2022 –
FIRE LIEUTENANT, FIRE CAPTAIN & DIVISION CHIEF

TARGET DATE FOR COMPLETION OF PROCESS:
FRIDAY, March 11, 2022

TO BE CONSIDERED FOR PROMOTIONAL EXAMS:

- a. PLEASE REVIEW THE DESCRIPTION OF ELIGIBILITY FOR EACH RANK
- b. EMAIL YOUR NAME, CURRENT RANK AND TEST YOU WISH TO TAKE TO:
 1. DIRECTOR OF HUMAN RESOURCES (HR@MAUMELLE.ORG)
 2. AND THE CHIEF OF YOUR DEPARTMENT
- c. USE EMAIL SUBJECT LINE: 2022 PROMOTIONAL EXAMS

DESCRIPTION OF ELIGIBILITY

Description of Rank/Positions - Department of Police

The CLOSING DATE of eligibility for promotion to the following ranks is: Dec 31, 2021

Sergeant: No person is eligible for examination for advancement to the rank of Sergeant until the person has at least three years of continuous full-time experience within a police department with at least the last year served in the rank of Police Officer II or equivalent law enforcement experience.

Lieutenant: No person shall be eligible for examination for advancement to the rank of Lieutenant until the person has at least four years of continuous full-time experience within a police department with at least the last year served in the grade of Sergeant or equivalent law enforcement experience.

Captain: No person shall be eligible for examination for advancement to the rank of Captain until the person has at least five years of continuous full-time experience within a police department with at least the last year served in the grade of Lieutenant or equivalent law enforcement experience.

Descriptions of Rank/Positions -- Department of Fire

The CLOSING DATE of eligibility for promotion to the following ranks is: Dec 31, 2021

Fire Lieutenant: No person shall be eligible for examination for advancement to the rank of Fire Apparatus Engineer until the person has at least two years of continuous experience within the Maumelle Fire Department with at least the last year served in the grade of Firefighter II. Required certifications must have been obtained and prescribed training must have been successfully completed.

Fire Captain: No person shall be eligible for examination for advancement to the rank of Fire Captain until the person has at least four years of continuous experience within the Maumelle Fire Department with at least the last year served in the grade of Fire Apparatus Engineer.

The CLOSING DATE of eligibility for promotion to the following rank is: Dec 31, 2021

Division Chief: No person shall be eligible for examination for advancement to the rank of Division Chief until the person has at least five years of continuous experience within the Maumelle Fire Department with at least the last year served in the grade of Fire Captain or equivalent fire experience.

PROMOTION LIST WILL BE RANKED ACCORDING TO THE FOLLOWING

Police Sergeant and Lieutenant

- 60% Written
- 30% Promotion Potential
- 10% Commission Oral Interviews

Police Captain

- 60% Assessment
- 30% Promotion Potential
- 10% Commission Oral Interviews

Fire Lieutenant

- 30% Written
- 20% Driving Assessment
- 20% Pumping Assessment
- 20% Command Assessment
- 10% Commission Oral Interview

Fire Captain and Battalion Chief

- 30% Written
- 30% Personnel Assessment
- 30% Tactical Assessment
- 10% Commission Oral Interview

PROMOTION LIST WILL BE MAINTAINED FOR A PERIOD OF UP TO ONE (1) YEAR FROM COMPLETION AND MAY BE USED TO FILL ANY VACANCIES IN ACCORDANCE WITH CIVIL SERVICE COMMISSION RULES AND REGULATIONS.