



Team Summit LLC

Team Summit/Maumelle Park on the River Lease Agreement

TEAM SUMMIT RULES AND REGULATIONS

Date of Event_____

Type of Event_____

Client Name_____

Address_____

Party Responsible for Event_____

Renter may not assign its lease or sublease any part of the facility without prior written consent from Team Summit.

Email address_____ Fax #_____

Daytime Phone_____ Cell Phone_____

Maumelle Resident Yes____ No____ Friends of Team Summit ____

If yes, please provide proof of residency to this agreement. A current utility bill is acceptable.

A copy of Driver's license must be provided by ALL renters.

Time of Event From_____ To_____ #of Guest Expected_____

After the agreement of rental is reached, Only two consultations with florist, caterer or any others agents of the Renter at the Park on the River is permitted and must be by appointment only with rental coordinator.

Beginning Balance \$_____ Amount Paid_____ Check #_____

Balance Due \$_____ Amount Paid_____ Check #_____

A non-refundable deposit of \$500.00 is required for the rental of the Maumelle Park on the River. This amount secures your date.

Renter will make an additional deposit of \$250.00 with Team Summit to cover any damages or excessive janitorial expenses, which may be necessary following the event. This deposit is necessary to secure the reservation date. The deposit will be refunded within ten days after the rental date if not needed. The deposit is forfeited if the reservation is canceled.

Renter is responsible for any and all damage caused to the Park on the River, premises, and/or equipment during the term of its rental and shall pay Team Summit its reasonable expenses of replacement or repair.

Team Summit shall not be liable for any loss of, or damage to, any property brought into the Park on the River facility or premises by Renter, representatives, guests or workers.

The rental and personnel fees must be paid and all details and paperwork completed in full fourteen (14) days prior to the event. These fees and all others shall be forfeited to Team Summit if cancellation occurs within fourteen days prior to the event.

The rental period during which Renter is entitled to occupy the rented portion of the Park on the River or premises described in the rental agreement shall extend for no more than 8 consecutive hours. Should the Renter fail to vacate the Park on the River at the end of 8 hour, Team Summit may, at its option, charge Renter an additional \$25.00 (this is in ADDITION to the cost of more security hours) per hour or fraction of an hour during which Renter, or any of its representatives, guest or workers. Cost of venue is \$1,200.00, for a maximum of a 8 hour period. This includes time to set up. Set up fee of \$100 will be charged (optional) if set up of tables & chairs are required, in addition, there is a mandatory clean up fee of \$100.00.

Client must pay the Maumelle Police to secure the venue. The venue will schedule the Maumelle Police, and the client must pay by cash, \$30.00 per hour, per person, and \$35.00 per hour on any holiday, which goes directly to the Maumelle Police. Some functions may require 2 or more police. If you require more time than lease agreement states, you must pay the Police \$30 for each additional hour taken. The Police will be the last to leave and lock up.

Parties that charge entry fee must pay and additional security deposit of \$500, which will be refunded after event held and there are no damages to the property. Renter is liable for the conduct of its representatives, guest, and/or workers while they are using the Park on the River. Renter agrees promptly to remit Team Summit reasonable cost in repairing any damage Renter or its representatives, guests and/or workers may cause to the Park on the River or Park on the River premises.

Renter agrees to use the leased premises for the purposes as specified and for no other purpose without the written consent of Team Summit in advance.

Smoking inside is prohibited.

Furniture supplied in the house is not allowed on outside grounds.

All decoration intended to be used by Renter, and the means of installing or displaying these, shall first be approved in writing by Team Summit. No decorations used by Rental shall be installed on the walls, floors, or ceilings at the Park on the River by means of wires, tacks, nails, screws, tape, or other adhesives

Legal capacity inside of the venue is 250 people without chairs and tables. Banquet style, the venue will hold no more than 150 people without dance floor and 120 with dance floor.

For more information contact Tina at 804-0669 or Theresa at 952-9239; email address maumellepor@yahoo.com

Address
Maumelle POR/Team Summit
11903 Crystal Hill Drive
Maumelle, Arkansas 72113

Send payment to:
Team Summit
117 South Shore Drive
Maumelle, Arkansas 72113

Team Summit Signature

Date

Client Signature

Date